



Heathwood Hall
THE EPISCOPAL SCHOOL FOR ALL

WHERE FUTURES BEGIN

**Heathwood Hall Episcopal School
Columbia SC**

Part-time Housekeeper/Custodian

Hours for this position are three to four hours each day, between 3pm and 9pm.

Responsibilities include maintaining school facility in a sanitary and orderly manner through various cleaning activities, such as cleaning offices, classrooms, break rooms, restrooms, windows, mopping floors, vacuuming carpets and emptying trash. Perform daily security checks on windows & doors. The qualified candidate must be able to lift 50 pounds regularly, move at a fast pace and possess housekeeping and/or custodian experience.

To apply for this position, please submit a resume, list of references, and a cover letter to:

Heathwood Hall Episcopal School
Attn: Missy Buchanan, Assistant to Plant Manager
Email: mbuchanan@heathwood.org
FAX: 803-748-4755

****No phone calls****

Heathwood Hall Episcopal School is an affirmative action/equal opportunity employer. Heathwood Hall Episcopal School participates in E-Verify, as mandated by South Carolina law. This position will require a Criminal Background Check.